

**2022/23 Stall Holder Application to Trade**

(effective as of August 2022)

By completing this form, you acknowledge your understanding of a stallholders expectations as stated in the Kingscote Farmers & Artisan Market Constitution as well as Rules and Responsibilities involved.

Name of Applicant \*………………………………………………………………….......................................

Business/Trading Name\* .………………………………………………………………………………………

Registered Business Name ……………………………..……… ABN:………………..……………………

Facebook & Instagram addresses………………………………………………………………………………

Business Address/Location\* ……………………………………………………………………………………

Postal Address ….………………………………………………………………………………………………..

Website (if applicable) …..………………………………………………………………………………………

Email\* ……………………………………………………………. Phone\* ……………………………..

*\*Information marked with asterix is required to process application*

**Product/s for sale (all that are applicable):**

|  |  |  |
| --- | --- | --- |
|  Food - Artisan (pre-packaged/made)  |  Food - Artisan (Prepared on site)  |  Food - Fresh Produce/Honey  |
|  Food - Preserves  |  Food - Small Goods  |  Food - Meat/Diary  |
|  Beverages  |  Arts  |  Craft  |
|  Services (ie hairdresser, facepainting,etc)  |  Other:………………………..  |  Other: ………………………  |

Please give a brief description of what items you plan to sell at the Kingscote Farmers & Artisan

Market:………………………………………………………………………………………………………………

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**CIRCLE WHERE APPLICABLE:**

How regularly do you plan to have a stall? [ Every Market ] [ Once a Month ] [ Occasionally ]

Do you require Power? (see Rules & Responsibilities for further information) [ YES ] [ NO ]

Do you have your own insurance? [ YES ] [ NO ]

If yes please provide further details and attach certificate of currency: ..…………………………………….

Do you require a vehicle to stay on your allocated stall site? [ YES ] [ NO ]

If yes please provide further details: ………………………………………………………………………….

What date do you plan to have your first stall at the Kingscote Farmers & Artisan Market: \_\_ /\_\_ /\_\_

If you are selling a food product of any kind, have you:

1. Completed a “Food Business Notification Form” and submitted this to Council? YES / NO
2. Completed a “Temporary Food Premises Form” and submitted this to Council? YES / NO
3. Had your kitchen inspected and certified by Council? YES / NO

*\*NOTE: As of 25 August 2022, It is no longer a requirement that all stallholders are required to be financial members of the Kingscote Farmers & Artisan Market, but Members will receive a reduced stallholder fee compared to Non-member stallholder fees.*

**STALL HOLDER DECLARATION:**

* **I understand that this application does not guarantee me a stall site at the Kingscote Farmers & Artisan Market and that I will receive confirmation once it has been reviewed by the KFAM Committee**

* **I have read and understood the Rules & Regulations and Constitution. I agree that, should my application be accepted, my approval to occupy a stall at the market is conditional on my compliance with these Rules & Regulations and that my application can be cancelled should I not adhere to these**

* **I confirm that the information I have provided is true and accurate and understand that this information will be used for the Kingscote Farmers & Artisan Market administration**

Applicant Name …………………………………………………………

Signature………………………………….

Stall Name ……………………………………………………………….... Date \_\_ / \_\_ / \_\_

PLEASE COMPLETE THIS FORM, and EMAIL or POST BACK A COPY

|  |  |  |
| --- | --- | --- |
| OFFICE USE ONLYDate Received: ………………….. | Processed By: ………………….. | Date Approved/notified: …………..…….. |